ITES-3S is designed to meet your total project requirements in one task order request.

**Contract number**
W52P1J-18-D-A075

**Period of performance**
25 SEP 2018 – 24 SEP 2027
(5-year base) plus 4, 1-year options

**$12.1B contract ceiling**

**contract type**
Firm Fixed Price (FFP),
Time & Materials (T&M), and Cost
Reimbursable (CR) Task Orders

**125 Vendors**
79 Small Businesses and
46 Large Businesses

**Customer benefits**
• No government usage fee
• Open to U.S. Army, DOD, and all Federal agencies
• There are no approvals, coordination, or oversight imposed by the Army ITES-3S Procuring Contracting Officer (PCO)
• Diverse contract vehicle that meets your short- and long-term needs
• Each government customer can establish their own ordering account
• CHESS* IT e-mart is available for customers to make price comparisons among all ITES-3S awardees and solicit competitive quotes

**Other key information**
• Decentralized task order execution
• Performance-based service acquisition
• Unclassified to Top Secret/SCI security levels
• Worldwide performance and delivery (on/off site)
• Minor construction within scope
• Scope of work permits wide range of information technology work
• Ceiling labor hour rates and labor categories established. There are special rules regarding the use of subject matter experts (SME) or functional area experts (FAE)
• Small business (SB) set-aside requirement based upon 30% of total obligated contract value, with specific requirements for the following categories:
  SDB 5.58%, WOSB 5.54%, HUBZone 3.02%, VOSB 5.54%, SDVOSB 5.04%

**Diverse scope of work allowed**
• Cybersecurity Services
• Information Technology Services
• Enterprise Design, Integration, and Consolidation Services
• Network/Systems Operation and Maintenance Services
• Telecommunications/Systems Operation
• Maintenance Services
• Business Process Re-engineering Services
• IT Supply Chain Management Services
• IT Education and Training Services

* Computer Hardware, Enterprise Software and Solutions
How to create an RFP under ITES-3S

1. Develop RFP.

2. Log on to CHESS IT e-mart site: https://chess.army.mil. Create user account, if first-time user.

3. Hover on RFx tab on the screen, to create an RFP. Only a Contracting Officer or Contract Specialist may create an RFP.

4. Select ‘Create” under RFP Services menu.

5. Select a Task Order from the drop down menu.

6. Select ITES-3S from the drop down menu and the contracts (vendors) to receive RFP. The ordering contracting officer will issue a proposal request to all contractors, unless a SB set-aside has been documented.
   - Enter general and specific proposal information, as requested.
   - Click Submit button to submit RFP.

7. Once the RFP is submitted click on ‘Pending Review’ to view. The RFP will be sent to CHESS Gate Keeper or the Army Application Migration Business Office (AAMBO) depending on the contract vehicle selected. Upon review, your RFP will either be released to the vendor(s) for action “Open” or administratively canceled. **Note: RFP’s will not be visible to the vendors until the gatekeeper accepts the RFP submission.

8. E-mail will be sent to you when:
   - RFP has been approved and posted on the CHESS portal.
   - Each vendor receives an email alerting them of the RFP.
   - Proposal has been submitted IAW the RFP instructions.

9. Issue Award.

The Request for Proposal (RFP) Process

CLICK HERE FOR THE RFP TUTORIAL

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